INFORMATION FOR AUTHORS

Aims and editorial process:

Journal of Paediatric Surgeons of Bangladesh (JPSB) is the official journal of Association of Pediatric Surgeons of Bangladesh (APSB) which is recognized by Bangladesh Medical and Dental Council (BMDC) and has International Standard Serial Number (ISSN) 2077-7469 (print), 2309-1320 (online). The journal publishes articles of authors from any part of the globe, but with special interest in articles from authors from Bangladesh. The content includes, but is not limited to, the field of Pediatric Surgery, Pediatric Urology, Pediatric Onco-surgery, Neonatal Surgery, Minimal Invasive Surgery. It publishes editorial, original articles, special articles, review articles, meta-analyses, systematic reviews, case reports, and case series through rigorous peer review. A key goal is to promote postgraduate training and further education in all spectrum of Pediatric Surgery.

Authors are requested to submit their manuscripts following specific guidelines for each type of article. After submission, the manuscript undergoes an initial check for quality, originality, and format at the editorial level. If the manuscript is not compatible with the journal criteria or does not fit the journal scope, it goes back to the author for revision. When compatible, the manuscript goes for double-blind peer review by at least two experts in the relevant field. The authors are then informed about the reviewers' decisions.It is published biannually (January and July) in English with prior approval of Editorial board.

Manuscript Submission Guideline

Manuscripts are submitted at any time through email *(editorjapsb@gmail.com)* in MS word 2003/2007 and PDF from, containing with full title, accompanied by a covering letter signed by all the authors including Name, academic qualification, designation, departmental and institutional affiliation, cell number and email. A complete mailing address of the corresponding author must be given. The cover letter must include a statement that the work has not been submitted for publication or published elsewhere, financial or other conflict of interest. Ethical aspects will be considered for the assessment of papers and authors should indicate in methods whether permission of relevant ethical committee has been taken if needed (see the world Medical Association's code of ethics. British Med J 1964;2:1877).

The manuscript file should not contain the author's name and affiliation to allow double-blinded peer review. All the supplementary files such as the consent form, ethical approval certificate, etc., should be uploaded with the manuscript files (where applicable).

Manuscript should be typed in English using double space throughout. (Font style-Times New Roman, Font Size-10, Page size A4, Page margins 2.5 cm, Alignment-Left). Single digit numbers in the text should be in words except data and references. Rejected manuscripts will be notified to the corresponding author through email.

Types of Manuscript

The maximum word count (excluding abstract, table, figure, references), number of references, tables and figures for different kinds of manuscripts are given below.

	Words	References	Tables & Figures
Editorial	1500	20	1
Original article	4000	30	6
Review	4000	40	6
Special article	2500	20	4
Case report	2000	15	4

Editorial

It is an invited article based on current affairs in the field of all disciplines of pediatric surgery.

Original article

Original articles should follow the basic structure of Abstract, Introduction (includes aims and objective), Methods (divided into study setting, procedures, data analysis and Ethics statement), Results, Discussion, conclusion, Acknowledgement, Disclosure, and References.

Abstract

All original Research Article/ Systematic review/meta-analysis require a structured abstract organized with the heading of Background (includes aims and objective) Methods (includes patient population, procedure and data analysis), Results, and Conclusion. In case series the abstract is divided into 3 subheadings: Background, Results, and Conclusion. And in case Reports the abstract is

divided into 3 subheadings: Background, Case report, and Conclusion.

All research articles Abstract should be self-explanatory, without references and not more than 300 words. Any abbreviation used should be spelled out in first appearance in abstract and follow with the abbreviation in parenthesis.

Key words

Three to six key words should be provided below the abstract

Text of other manuscripts should be organized as the format given below.

Review article

Reviews, Systematic Reviews and Meta-Analyses Should be according to PRISMA checklist (http://www.prisma-statement.org/PRISMAStatement/Checklist.aspx).
Abstract, Key words, Introduction, Search strategy, Discussion, Conclusion, Disclosure, References

Case report

Abstract, Key words, Introduction, Case report, Discussion, Conclusion, Disclosure, References.

Organizing the manuscript

First page (**Title page)**

The title page should include:

- Title of the article
- Type of manuscript
- Names and affiliations of all the authors
- Funding information and conflict of interest
- Name, phone number, fax number, mailing and e-mail address of Corresponding Author.
- A cover letter to the editor

Second page (**Abstract**):It should contain the summary of the study Citation is not accepted in the abstract.

Third page **(Manuscript)**: The manuscript file should not contain the author's name and affiliation to allow double-blinded peer review.

Main document

Main document should contain all other components in chronological orders. Title of the article should also be written at the top of the main document. Tables and figures should be placed at their position in the text , not at the last part of the manuscript. Use the automatic page numbering function to number the pages starting from title page.

Introduction

This section should introduce the subject and answer why the research originated. It provides the knowledge that is already known and states the problem that encouraged the study.the purpose of the study should be stated at the end.

Methods

This section should elaborate sufficiently on how, where, and when, the research has been done.It should describe the study settings, study design, sample size calculation, sampling technique, inclusion & exclusion criteria, and method of data collection in detail. methodology also describes the data analysis method and statistical tools in detail and It states the ethical considerations, source of funding, and tools used. The methodology should be described in an easily understandable and reproducible way.

Results:

Should emphasize the most relevant results that are related to the study objectives. It should be presented in logical sequence in the text with appropriate tables and/or figures and should not repeat results in the table/figure in the text.

The result reflect the data of all variables mentioned in the method section. Provide the number and heading of the table/table sequentially.Should avoid discussions and conclusions in the result section.

Discussion & Conclusion

It is good to start the discussion with the interpretation rather than recapitulation of the results.It is important to discuss the new and important findings of the study in the context of recent evidence.

Discuss the influence or association of variables and weakness or pitfalls in the study. It should explore the implications of the findings for future research and clinical practice or policy. Should draw the conclusion according to the objectives of the study. Avoid unnecessary statements.

Tables

All tables are to be numbered using Roman numerals (e.g. Table I, II).Tables should always be cited in text in consecutive numerical order.The caption of the table should be at the top of the table.

Footnotes to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data) and included beneath the table body.

Figures/Graphs/Images

All figures should to be numbered using Arabic numerals (eg. Figure 1,2).Figures should always be cited in text in consecutive numerical order.
The caption should be at the bottom of figure. Figures in which a person is identifiable must be accompanied by written permission for publication from the individual in the photograph.
Please sent the images as JPEG or TIFF files

References

For referencing, please follow the Vancouver style. Provide direct references to original research sources whenever possible. Do not cite unpublished research.

References must be numbered consecutively in the order they are first mentioned.Reference citation in the text should be numbered in Arabic numerals at the end of the sentence e.g., [1,2]. When authors names are used in-text citation, please follow the next rules: up to 3 authors – name 3 authors and then place reference, e.g., "Smith, Jones and McDonald[1] reported that…"; more than 3 authors – e.g., "Smith *et al*.[1] reports..."The first six authors of a work should be mentioned followed by 'et al'.

Examples

Reference to a journal article:

1. Baskin LS & Ebbers MP. Hypospadias: anatomy, etilogy, and technique. J Pediatr Surg 2006;41:463-472.

Reference to a book:

2. Strunk Jr W, White EB. The elements of style. 4th ed. New York: Longman; 2000.

Reference to a chapter in an edited book:

3. Mettam GR, Adams LB. How to prepare an electronic version of your article. In: Jones BS, Smith RZ, editors. Introduction to the electronic age, New York: E-Publishing Inc; 2009; 281–304.

Reference to a website:

4. Cancer Research UK. Cancer statistics reports for the UK,[accessed 13 March 2003]; Available from: http://www.cancerresearchuk.org/aboutcancer/statistics/cancerstatsreport/ 2003 .

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